

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
ESTABLISHMENT DIVISION

F.No.4/7/2021-E-II

Islamabad, the 19 July, 2021

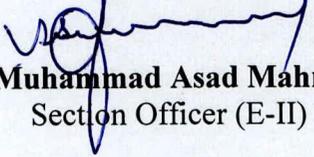
To: All Officers (BS-19) of Secretariat Group

Subject: - **HUMAN RESOURCE UTILIZATION IN FEDERAL SECRETARIAT**

In order to utilize human resource in the Federal Secretariat in a more appropriate and effective manner, the Establishment Division has categorized Ministries/Divisions as follows:

Category -1	Technical
Category -2	Finance, Economics and Trade
Category -3	Social Sector Development
Category -4	General Management

2. In this regard, all BS -19 Officers of the Secretariat Group are requested to fill the attached **Preference Form** for relevant categories and return a signed copy to this Office by **Wednesday, 28th July, 2021**. (A signed advance soft copy of the Preference Form can also be forwarded at soe2@establishment.gov.com.pk).


(Muhammad Asad Mahmood)
Section Officer (E-II)

Copy to The Director (IT) for uploading on the official website of the Establishment Division

No.4/7/2021-E-II
ESTABLISHMENT DIVISION
E-II SECTION

PREFERENCE FORM

Please indicate your preference for **each of the four CATEGORIES** in order of 01, 02, 03 and 04 in the relevant column below: -

S.No.	Categories	Ministries/Division proposed to be placed under four categories in Federal Secretariat.	Order of Preference (1st, 2nd, 3rd and 4th)
1.	Technical	Aviation Division, Climate Change Division, Communications Division, Housing and Works Division, Information Technology and Telecommunication Division, Law and Justice Division, Maritime Affairs Division, Petroleum Division, Power Division, Railways Division, Science and Technology Division, Water Resources Division	
2.	Finance, Economics & Trade	Commerce Division, Economic Affairs Division, Finance Division, Industries and Production Division, Planning, Development & Special Initiatives Division, National Food Security & Research Division, Privatization Division, Revenue Division.	
3.	Social Sector Development	Federal Education & Professional Training Division, Human Rights Division, National Health Services Regulations & Coordination Division, National Heritage & Culture Division, Overseas Pakistanis and Human Resource Development Division, Religious Affairs and Inter-Faith Harmony Division, Poverty Alleviation and Social Safety Division.	
4.	General Management	Cabinet Division, Defence Division, Defence Production Division, Establishment Division, Inter-Provincial Coordination Division, Interior Division, Kashmir Affairs & Gilgit Baltistan Division, Narcotics Control Division, National Security Division, Parliamentary Affairs Division, Information and Broadcasting Division, State & Frontier Regions Division.	

Name:
Present Posting:
Signature:
Date:

Section Officer (E-II),
Establishment Division,
Islamabad.