

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
ESTABLISHMENT DIVISION

F.No. 17/4/2019-SP

Islamabad, the 11th December, 2023


OFFICE MEMORANDUM

Subject: - RECRUITMENT AGAINST THE VACANT POSTS (BS-01 TO 15) IN THE DIRECTORATE GENERAL, IMMIGRATION & PASSPORT

The undersigned is directed to refer to Ministry of Interior's O.M. No. 4/1/2020-Estt(I&P) dated 27.11.2023 & 30.11.2023 on the subject cited above and to state that obtaining a prior NOC from this Division is mandatory before making prescribed kind of recruitment. Moreover, requisite staff with matching qualification, experience and grade is not available in the surplus pool for absorption against the reported vacant posts. Therefore, Ministry of Interior may fill 165x vacant posts i.e. 02x Assistant (BPS-15), 08x Stenotypist (BPS-14), 85x Data Entry Operators (BPS-14), 10x UDC (BPS-13), 03x Printing Staff (BPS-12), 51x LDC (BPS-11), 01x Call Center Agent (BPS-11), 01x Telex Operator (BPS-11), 01x Dispatch Rider, 01x Driver (BPS-04), 01x Naib Qasid (BPS-01), and 02x Sweepers (BPS-01) in Directorate General Immigration & Passports (HQ), under that Ministry in accordance with the approved recruitment rules of the posts subject to completion of all codal formalities and in line with the directions of this Division's Recruitment Policy dated 22-10-2014, as amended from time to time, and mechanism dated 16-01-2015, amended from time to time.

2. Moreover, it is valid for a period of six (06) months from the date of its issuance. However, according to para 1-(xiii) of recruitment policy guidelines dated 22-10-2014, recruitment is required to be finalized within 120 days from the date of advertisement.

3. The advertisement to be published for recruitment may be forwarded by the concerned Ministry/Division directly to Press Information Department, Information & Broadcasting Division. However, the appointing authority of the concerned Ministry/Division/Department/ Organization shall ensure completion of all procedural and codal requirements in letter & spirit in line with the Recruitment Policy while making recruitment and will be held responsible for illegality if any.


(Haris Bin Tariq)
Section Officer (SP)

Ms. Seep Jan,
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