

GOVERNMENT OF PAKISTAN  
CABINET SECRETARIAT  
ESTABLISHMENT DIVISION

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F.No. 4/4/2019-SP

Islamabad, the 12<sup>th</sup> January, 2024

**OFFICE MEMORANDUM**

Subject: - **GRANT OF NOC FOR APPOINTMENT TO CIVILIAN STAFF (BPS 1-15) IN UNITS / INSTALLATIONS OF LOWER FORMATIONS OF THE ARMY**

The undersigned is directed to refer to Ministry of Defence (Defence Division)'s O.M. No. 3/1/NOC/CP/D-5/2019 dated 01.12.24 on the subject noted above and to state that obtaining a prior NOC from this Division is mandatory before making prescribed kind of recruitment. Moreover, requisite staff with matching qualification, experience and grade are not available in the surplus pool for absorption against the reported vacant posts. Therefore, Ministry of Defence (Defence Division) may fill **963x vacant posts of civilian staff of different cadres ranging from BPS-01 to BPS-15 in units / installations of lower formations of the Army under administrative control of CP Dte. GHQ under that Division as mentioned in the O.M. under reference** in accordance with the approved recruitment rules of the posts subject to completion of all codal formalities and in line with the directions of this Division's Recruitment Policy dated 22-10-2014 as amended from time to time and mechanism dated 16-01-2015 as amended from time to time.

2. This NOC is issued subject to the condition that the requirements of Election Commission of Pakistan (ECP) are fulfilled vide ECP's Notification No. F.2(1)/2023-Coord dated 15<sup>th</sup> August, 2023 and is valid for a period of six (06) months from the date of its issuance. However, according to para 1-(xiii) of recruitment policy guidelines dated 22-10-2014, as amended from time to time, recruitment is required to be finalized **within 120 days** from the date of advertisement.

3. **The advertisement to be published for recruitment may be forwarded by the concerned Ministry/Division directly to Press Information Department, Information & Broadcasting Division. However, the appointing authority of the concerned Ministry/Division/Department/Organization shall ensure completion of all procedural and codal requirements in letter & spirit in line with the Recruitment Policy while making recruitment and will be held responsible for illegality if any.**

  
(Haris Bin Tariq)  
Section Officer (SP)

Mr. Muhammad Hanif,  
Section Officer (D-5),  
Defence Division, M/o Defence,  
Pak Sectt-II,  
Rawalpindi.