

GOVERNMENT OF PAKISTAN  
CABINET SECRETARIAT  
ESTABLISHMENT DIVISION

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F.No. 13/5/2019-SP

Islamabad, the

21<sup>st</sup> May, 2023.


OFFICE MEMORANDUM

Subject: - RECRUITMENT TO THE VACANT POSTS IN NATIONAL INSTITUTE OF POPULATION STUDIES UNDER M/O NATIONAL HEALTH SERVICES, REGULATIONS & COORDINATION, ISLAMABAD.

The undersigned is directed to refer to Ministry of National Health Services Regulation & Coordination's O.M. No. 16-3/2018-E-1/PPW dated 23<sup>rd</sup> May, 2023, on the subject noted above and to state that obtaining a prior NOC from this Division is mandatory before making prescribed kind of recruitment. Moreover, surplus employees with matching qualification, experience and grade are not available in the surplus pool for posting against reported vacant posts. Therefore, M/o National Health Services Regulation & Coordination, (NHSR&C) may fill 07x vacant posts of different cadres i.e. 01x Assistant Private Secretary (BS-16), 01x Research Associate (BS-16), 01x Assistant (BS-15), 02x Stenotypist (BS-14), 01x Library Assistant (BS-14) and 01x Upper Division Clerk (BS-13) in National Institute of Population Studies, Islamabad, a Subordinate Office of that Ministry in accordance with the approved recruitment rules subject to completion of all codal formalities and in line with the directions of this Division's Recruitment Policy dated 22-10-2014, as amended from time to time and mechanism dated 16-01-2015, as amended from time to time.

2. This NOC is valid for a period of six (06) months from the date of its issuance. However, according to para 1-(xiii) of recruitment policy guidelines dated 22-10-2014, recruitment is required to be finalized within 120 days from the date of advertisement.

3. The advertisement to be published for recruitment may be forwarded by the concerned Ministry/Division directly to Press Information Department, Information & Broadcasting Division. However, the appointing authority of the concerned Ministry/Division/Department/ Organization shall ensure completion of all procedural and codal requirements in letter & spirit in line with the Recruitment Policy while making recruitment and will be held responsible for illegality if any.

  
(Muhammad Salman)  
Section Officer (SP)

Dr. Maryum Yousaf,  
Section Officer (Admn-V),  
Ministry of National Health Services  
Regulations & Coordination,  
Islamabad.