GOVERNMENT OF PAKISTAN CABINET SECRETARIAT ESTABLISHMENT DIVISION

No. 25/3/2019-SP

Islamabad, the 24th March, 2023.

OFFICE MEMORANDUM

Subject: - <u>REQUEST FOR NOC FOR RECRUITMENT(S) AGAINST THE</u> <u>VACANT POSTS.</u>

The undersigned is directed to refer to M/o Energy, Petroleum Division (Policy Wing)'s O.M. No. PW-1(24)/23-Admin dated 22nd March, 2023, on the subject noted above and to state that obtaining a prior NOC from this Division is mandatory before making prescribed kind of recruitment. Moreover, requisite staff with matching qualification, experience and grade is not available in surplus pool for absorption against the reported vacant posts. Therefore, Ministry of Energy (Petroleum Division) may fill <u>14x vacant posts i.e. 02x Driver (BS-04)</u>, <u>01x DMO (BS-04)</u>, <u>09x Naib Qasid (BS-01) and 02x Sweeper (BS-01) in Petroleum Division (Policy Wing)</u> as mentioned in the O.M. under reference in accordance with the approved recruitment rules of the posts subject to completion of all codal formalities and in line with the directions of this Division's Recruitment Policy dated 22-10-2014 and Mechanism dated 16-1-15 as amended from time to time.

2. This NOC is valid for a period of six (06) months from the date of its issuance. However, according to para 1-(xiii) of recruitment policy guidelines dated 22-10-2014, as amended from time to time, recruitment is required to be finalized within 120 days from the date of advertisement.

3. <u>The advertisement to be published for recruitment may be forwarded by</u> <u>the concerned Ministry/Division directly to Press Information Department, Information</u> <u>& Broadcasting Division. However, the appointing authority of the concerned</u> <u>Ministry/Division/Department/Organization shall ensure completion of all procedural</u> <u>and codal requirements in letter & spirit in line with the Recruitment Policy while</u> <u>making recruitment and will be held responsible for illegality if any.</u>

DW 2413/2023 Muhammad Salman) Section Officer (SP)

Mr. Farooq Minhas, Assistant Director (Admin), Policy Wing, Petroleum Division, Ministry of Energy, Islamabad